

Appendix E: Documentation Checklist for Flood Prevention and Protection Projects

Virginia Department of Conservation and Recreation

Dam Safety, Flood Prevention and Protection Assistance Fund Grant Program

Name of Applicant: _____

Scope of Work Narrative	
Supporting Documentation	Included
Detailed map of the project area(s)	☐ Yes ☐ No ☐ N/A
FIRMette of the project area(s)	☐ Yes ☐ No ☐ N/A
Historic flood damage data and/or images	☐ Yes ☐ No ☐ N/A
A link to or a copy of the current floodplain ordinance	☐ Yes ☐ No ☐ N/A
Maintenance plan for project addressing a minimum of 5 years	☐ Yes ☐ No ☐ N/A
Copy of the Corrective Action Plan identifying NFIP violations	☐ Yes ☐ No ☐ N/A
Copy of resolution to join the NFIP	☐ Yes ☐ No ☐ N/A
Copy of application to join the NFIP	☐ Yes ☐ No ☐ N/A
A link to or a copy of the current FEMA-approved local hazard mitigation plan	☐ Yes ☐ No
A link to or a copy of the current comprehensive plan	☐ Yes ☐ No
Social vulnerability index score for the project area from ADAPT VA's Virginia Vulnerability Viewer	☐ Yes ☐ No
Completed Scoring Criteria Sheet in Appendix D	☐ Yes ☐ No
Budget Narrative	
Supporting Documentation	Included
Resolution or other documentation authorizing the request for funding	☐ Yes ☐ No
Signed pledge agreement from each contributing organization	☐ Yes ☐ No
Detailed breakdown of how this funding is proposed to be allocated	☐ Yes ☐ No