

Virginia Land Conservation Foundation

Fiscal Year 2023

Historic Area Preservation Category

Virginia Department of Historic Resources

Virginia Department of
Historic Resources

Helping You Put Virginia's Historic Resources to Work



Scoring Criteria: Historic Area Preservation Category

Strong grant applications are likely to protect or preserve a resource that:

- Is listed on the Virginia Landmarks Register (VLR); or
- Is located on a Civil War, American Revolutionary War, or War of 1812 battlefield; or
- Is formally determined eligible for listing on the VLR; and
- Retains a high degree of historic integrity; and
- Relates to Virginia's culturally diverse history; and/or
- Has special community significance related to its history, and
- Is included in the ConserveVirginia Cultural and Historic Preservation layer.



Scoring Criteria: Historic Area Preservation Category

Applicant: _____
Historic Area Preservation Category

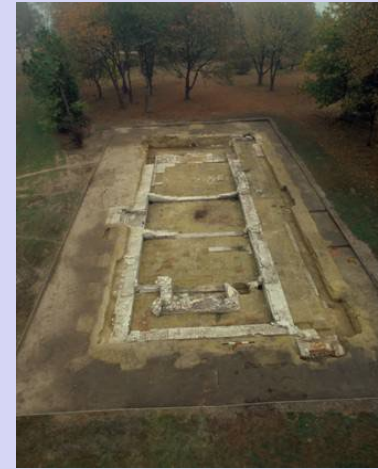
Criterion	Score	Notes
1) Historic Significance Maximum score: 30 points 1. <u>Historic Resource/Property is:</u> - Individually listed on VLR or is a contributing resource in a listed historic district = 25, or - Determined by DHR to be eligible for listing on VLR = 20, or - Civil War, Revolutionary War, or War of 1812 site or battlefield designated as Priority I, II, III, or IV in the Battlefield Reports (see p. 7 of Grant manual) = 25 -AND- 2. <u>Integrity:</u> - Resources that retain a high degree of historic integrity = 5		
2) Underrepresented Communities & Resources Maximum score: 10 points - Property contains documented resources representing Virginia's culturally diverse history, such as places or sites associated with people of color (circa 1619-Civil War), the Reconstruction Era (1861-1898), the Civil Rights Movement, LGBTQ, African-American, Asian-American, Latino, Hispanic, Native American and women's history = 5 AND/OR - Property or area has special community significance related to its history, as explained in application, regardless of formal documentation = 5		
3) Threat Maximum score: 10 points - Currently on the market for sale, in an estate being settled, threatened by development, or in imminent danger of demolition = 10 - Recently on the market for sale or sold within the prior calendar year, resource is vacant/unoccupied, or resource is significantly deteriorated and in need of immediate preservation = 5 - No documentation of threat = 0		
4) Use & Treatment of Historic Resources & Property Max. score: 10 points - Plans for future use(s) (e.g. interpretation as a historic site, subdivision, timber harvest) of the property are appropriate and consistent with historic resource stewardship and protection = 5, and - Plans for treatment, alteration, and maintenance of historic resources on the property are appropriate and consistent with historic resource stewardship and protection = 5 - No documentation of plans for uses of property or treatment of historic resources = 0		
5) Historic Resource Protection Maximum score: 10 points - Proposed easement terms and restrictions provide comprehensive protection for historic resources and are specifically consistent with VBHR easement template = 10 - Proposed easement terms and protections for historic resources are acceptable, and generally consistent with VBHR easement template = 5 - No list of easement terms provided = 0		
6) Adjacency to Conserved Land Maximum score: 5 points - Adjacent to existing conserved land = 5 - In viewshed of, or in close physical proximity to significant historic resources, and/or existing conserved land = 3 - Not in viewshed of, or in close physical proximity to significant historic resources or conserved land, but represents a unique cultural resource within the geographical area = 1		

7) Further Public Interests Maximum Score: 5 points - Project includes specific plans for programs that promote research, education, community outreach, or heritage tourism = 5 - Project includes general plans for programs to be developed that would promote research, education, community outreach, or heritage tourism = 3 - Project contains no plans that would further public interests = 0		
8) ConserveVirginia Maximum score: 20 points Is the property included in ConserveVirginia? (https://vanhde.org/content/map) To calculate points, multiply the percent of the property included within the Cultural and Historic Preservation Category by 20. (e.g. 60% of the property is in the Cultural and Historic Preservation category; 0.60 x 20 = 12 points)		

Total Maximum Score 100 points _____

Criterion #1-Historic Significance:

Resource or Property is Individually Listed on the Virginia Landmarks Register (“VLR”); or
(25 points)



Resource or Property is a Contributing Resource to an Historic District Listed on the VLR;
(25 points)



Criterion #1-Historic Significance:

Historic Resource or Property has been Determined Eligible by DHR
for Listing on the Virginia Landmarks Register
(20 points)

**DHR** | Virginia Department of Historic Resources

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[DHR - Virginia Department of Historic Resources > Historic Registers > Preliminary Evaluation and Nomination Processes](#)

Preliminary Evaluation and Nomination Processes

Thank you for your interest in DHR's Historic Registers program. By undertaking a nomination project, you are contributing to the public understanding of Virginia's history, architecture, and archaeology.

Please know that there are no "typical" nomination projects, as each place has been shaped by its own unique circumstances.

The same nomination packet is prepared for both the [Virginia Landmarks Register \(VLR\)](#) and the [National Register of Historic Places \(NRHP\)](#).

Although listing in both the state and national registers is honorary, there are stringent standards regarding the historical research, photography, mapping, field inspection, and architectural analysis that make up a nomination packet. To meet these requirements, you will need to be patient, thorough, and detail-oriented.

If you are new to the Historic Registers program, please refer to this [step-by-step breakdown](#) of the register process.

Next, contact the DHR [Regional Preservation Office](#) that serves the area where your property or historic district is located. A regional staff member will be your first point of contact as you begin work on documenting your property or district.

DHR manages the registers program as a two-step process consisting of evaluation for eligibility and then nomination for listing on both registers.

Step One: The Preliminary Information Form (PIF):

DHR's [Preliminary Information Form \(PIF\)](#) provides baseline information for evaluating a property's eligibility for the historic registers and is intended to allow a property owner to move forward on a preliminary evaluation without a lot of up front costs or investment of time:

- Submit a completed PIF to the [Regional](#) staff member you've been working with on your project. You may find it helpful to refer to these examples of completed PIFs:
 - Historic District
 - [Wasena Historic District](#), City of Roanoke
 - Individual Property
 - [Clifton Forge Armory](#), Alleghany Co.
 - [Hiram Clem Farm](#), Shenandoah Co.

Important Links for Register Information

- [Registers Homepage](#)
- [State & National Register Nominations](#)
- [Historic African American Sites in Virginia](#)
- [New Nominations & PIFs for Boards](#)
- [Slideshows: Historic Va. Sites](#)
- [Frequent Questions About Registers](#)
- [Evaluation and Nomination Process](#)
- [Guidance & Training Materials](#)
- [DHR's Quarterly Review Schedule](#)
- [Register Forms for Downloading](#)
- [Nomination Writing Style Sheet](#)



Clermont
FOUNDATION

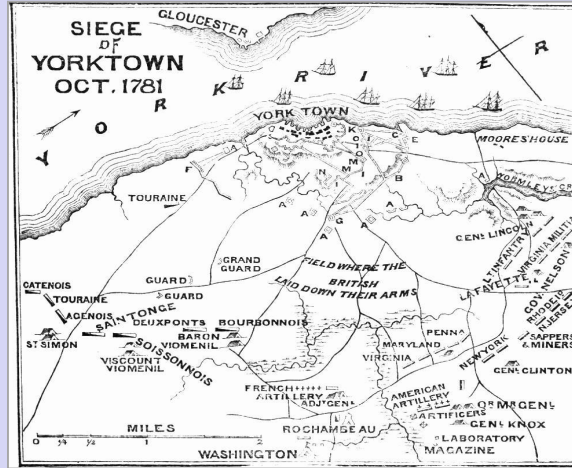


DHR Historic Trades

- Eligibility determination made through DHR's process for evaluation and listing on the VLR
- Official listing on the VLR may be required for properties awarded funding under this section

Criterion #1 - Historic Significance:

Resource or Property is a Civil War, Revolutionary War, or War of 1812 Virginia Battlefield or Site
(25 points)



Evaluation of Battlefields:

Battlefield or site must be identified with a priority rating in one of the following reports administered by the National Park Service's American Battlefield Protection Program:

- ***Report on the Nation's Civil War Battlefields*** (1993, as amended)
- ***Report to Congress on the Historic Preservation of Revolutionary War and War of 1812 Sites in the United States*** (2007, as amended)

Report on the Nation's Civil War Battlefields Preservation Priority Ratings:

Priority I:

Battlefields with a critical need for action

Priority II:

Battlefields with potential for comprehensive preservation

Priority III:

Battlefields needing additional protection

Priority IV:

Fragmented battlefields



Criterion #1 - Historic Significance: Integrity

- Resources that retain a high degree of historic integrity **(5 points)**





Criterion #2 – Underrepresented Communities & Resources:

Maximum Score 10 points

- Property contains documented resources representing Virginia's culturally diverse history, such as places or sites associated with:
 - People of color (circa 1619 to Civil War)
 - Reconstruction Era (1861-1898)
 - Civil Rights Movement
 - LGBTQ
 - African-American
 - Asian American
 - Latino
 - Hispanic
 - Native American
 - Women's History**(5 points)**

AND/OR

- Property or area has special community significance related to its history, as explained in the application, regardless of formal documentation **(5 points)**

Criterion #3 - Threat:

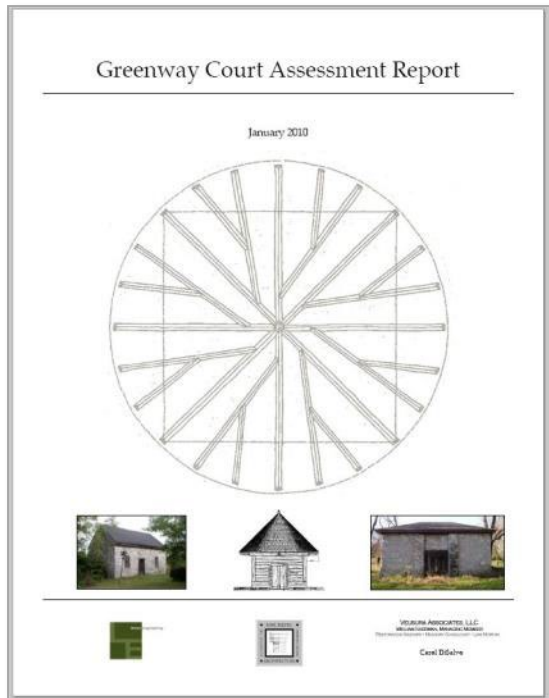
Maximum Score 10 points

- Currently on market for sale, in an estate being settled, threatened by development, OR in imminent danger of demolition **(10 points)**
- Recently on market for sale, vacant/unoccupied, OR significantly deteriorated and in need of immediate preservation **(5 points)**
- No documentation of threat **(0 points)**



Criterion #4 - Use & Treatment of Historic Resources and Property:

Maximum Score 10 points



- Plans for future use(s) of property are appropriate and consistent with historic resource stewardship and protection **(5 points)**
- Plans for treatment, alteration, and maintenance of historic resources on the property are appropriate and consistent with historic resource stewardship and protection **(5 points)**
- No documentation of plans for uses of property or treatment of historic resources **(0 points)**

Note:

- ❖ *Any related reports and plans for property may be submitted with application*
- ❖ *All proposals and/or project plans must be consistent with Secretary of the Interior's Standards for Treatment of Historic Properties*



Criterion #5 - Historic Resource Protection:

Maximum Score 10 points

- Proposed easement terms and restrictions provide comprehensive protection for historic resources AND are *specifically* consistent with VBHR easement template (10 points)

OR

- Proposed easement terms and protections for historic resources are acceptable, AND are *generally* consistent with VBHR easement template (5 points)
- Applicants must attach a list or a summary of proposed restrictions to be included in the easement.

BATTLEFIELD EASEMENT TEMPLATE- NONPROFIT

This sample deed is provided to assist landowners and their attorneys in preparing deeds of easement to be conveyed to the Virginia Board of Historic Resources (VBHR). As each property contains unique Preservation and Conservation Values, the easement language will be tailored to each individual property and the resources to be protected. The Virginia Department of Historic Resources (VDHR) staff may recommend additional provisions appropriate to the individual property and its resources. Landowners should discuss present and future land management practices with staff before preparation of the deed of easement.

If any federal and/or state grant funds have been or will be awarded or transferred to the Grantor for the full or partial purchase of the property in fee simple or of this easement, additional restrictions and legal obligations may apply. Please contact the relevant federal and/or state agency responsible for the applicable grant fund for more information.

*Neither the VBHR nor the VDHR can provide legal or tax advice; grantors are strongly advised to obtain the counsel of independent attorneys and/or tax advisors. This template is designed for nonprofit grantors and does **not** meet federal or state requirements for a federal deduction or state tax credits as a charitable contribution of an interest in real property.*

*Regardless of the nature of the transaction, this deed of easement is perpetual and runs with the land in perpetuity.
[September 20, 2018; revised February 8, 2019]*

NOTE TO TITLE EXAMINERS: This perpetual easement contains restrictions on permitted uses and activities on the property described below, which run with the land and are applicable to the property in perpetuity.

PREPARED BY:

[If prepared by other than VDHR, provide name, organization, address]

[If by an attorney, Name and VSB No.]

Prepared under the supervision of
The Office of the Attorney General of Virginia

When recorded, please return to:
Virginia Department of Historic Resources
2801 Kensington Avenue
Richmond, VA 23221

Title Insurance: [Name of insurer or None]

[As applicable] Tax Map/GPIN/Parcel Number:

Exempted from recordation taxes
under the Code of Virginia (1950), as amended,
§§ 58.1-811(A)(3) and 58.1-811(D)
and from Circuit Court Clerk's Fees under § 17.1-266

DEED OF GIFT OF HISTORIC PRESERVATION AND OPEN-SPACE EASEMENT

[PROPERTY NAME]

Battlefield
County

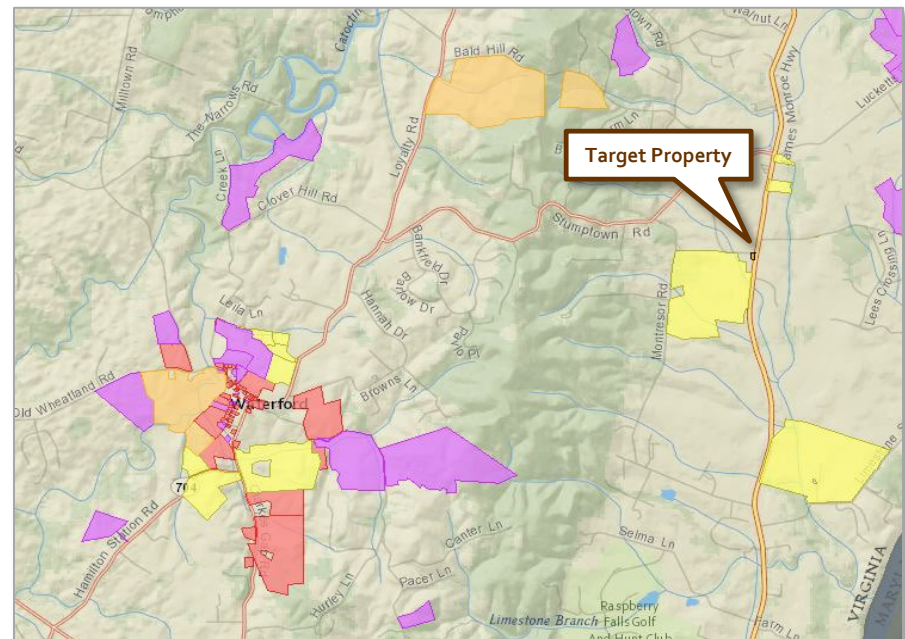
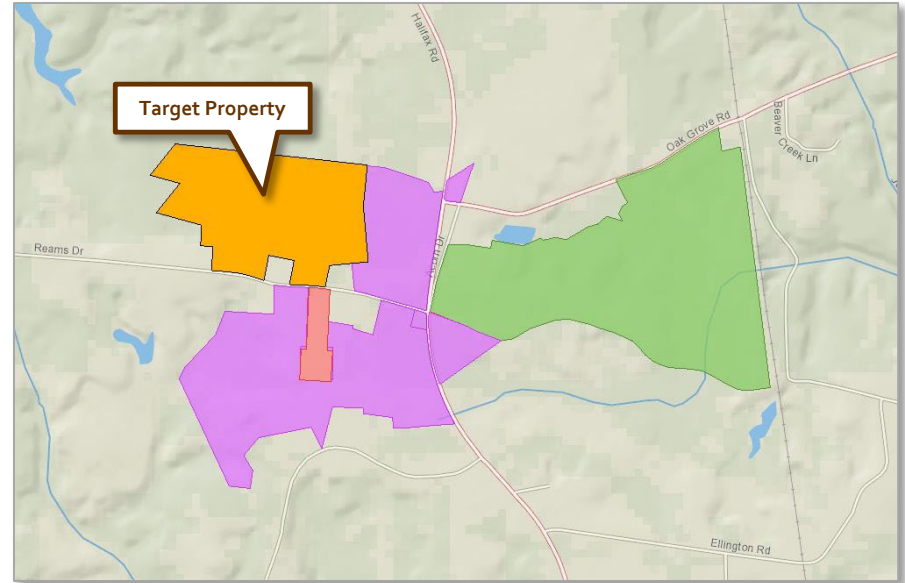
VDHR EASEMENT FILE NO. _____ ep

THIS DEED OF GIFT OF HISTORIC PRESERVATION AND OPEN-SPACE EASEMENT ("Deed of Easement") is made this _____ day of _____, 20____, by [Grantor name/title], [if nonperson, describe legal status (corporation, nonprofit, etc.)] ("Grantor"), and the

Criterion #6 - Adjacency to Conserved Lands:

Maximum Score 5 points

- Adjacent to existing conserved land **(5 points)**
- In viewshed of, or in close physical proximity to significant historic resources and/or existing conserved land **(3 points)**
- Not in viewshed of, or in close physical proximity to significant historic resources and/or existing conserved land, but represents unique cultural resource within a geographical area **(1 point)**



Criterion #7 - Furthers Public Interests:

Maximum Score 5 points

- Project includes *specific* plans for programs that promote research, education, community outreach or heritage tourism **(5 points)**
- Project includes *general* plans for programs to be developed that would promote research, education, community outreach or heritage tourism **(3 points)**
- Project contains no plans that further public interests **(0 points)**

➤ *Applications that conserve resources associated with underrepresented communities and provide public educational opportunities to share untold stories and advance social equity are particularly encouraged.*



Criterion #8 - ConserveVirginia:

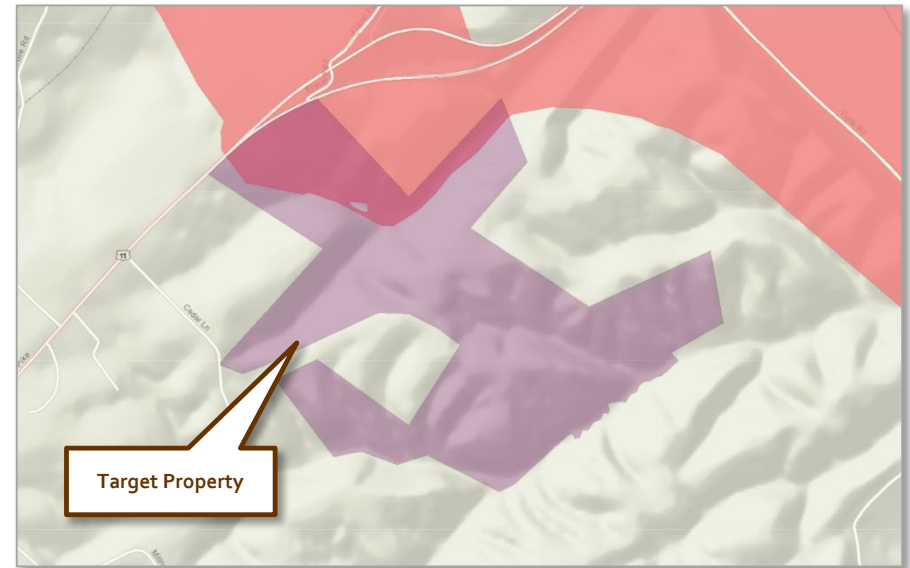
Maximum Score 20 points

Is the property included within the Cultural & Historic Preservation layer in ConserveVirginia?

- To calculate points, multiply the percent of the property included within the Cultural & Historic Preservation layer by 20.



**100% within
Cultural and Historic Preservation layer =
20 points**

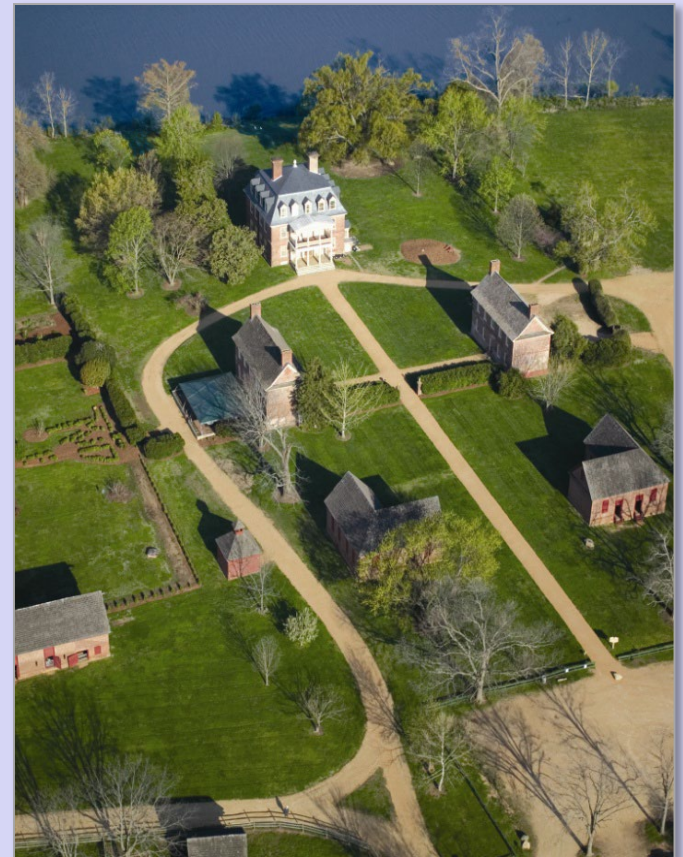


**15% (27 of 178 acres) within
Cultural and Historic Preservation layer x 20 =
3 points**

Additional Requirements for the *Historic Area Preservation Category*

Please submit high quality photographs or digital images including:

- Buildings/Structures: Exterior of the primary historic building/structure and any secondary buildings/structures, architecturally significant interior spaces and features, and the setting and viewshed of the primary resource.
- Archaeological Sites: General view or site plan and images documenting the condition of the site.
- Battlefields: Overall site, its setting and viewshed, and all historic and non-historic structures, roads, and other features within the battlefield or site.



For Projects Awarded Grant Funds in the *Historic Area Preservation Category:*

- Property owner shall offer to convey a perpetual historic preservation easement on the property to the Virginia Board of Historic Resources (VBHR)
- VBHR decides whether to accept the easement offer based on established criteria and policies governing Easement Program
- Property must meet Easement Program eligibility requirements or DHR may recommend an alternative easement holder
- Listing on the Virginia Landmarks Register may be required
- Properties are required to be open for public access a minimum of 2 days per calendar year





DHR

Department of Historic Resources



VIRGINIA DEPARTMENT OF HISTORIC RESOURCES

EASEMENT APPLICATION FORM

PART A: GENERAL APPLICATION

Updated June 2021
<https://www.dhr.virginia.gov/easements/>

A-1. TRACT/PROPERTY INFORMATION		
Property/Project Name:		County/City:
Property Street Address:		
City/Town:	State:	Zip Code:
Total Acres Proposed for Easement:		
Total Acres of Property (if different from acreage to be eased):		
Tax Map ID or PIN No(s):	Parcel Area (Acres):	Proposed Easement Area (Acres):
A-2. OWNERSHIP INFORMATION		
Is the property owned by a corporate entity? ☐ Yes ☐ No Is the property held in trust? ☐ Yes ☐ No		
Owner #1		
Contact Name:		
Address:		
City/Town:	State:	Zip Code:
Phone:	Email:	
Owner #2 (As Applicable)		
Contact Name:		
Address:		
City/Town:	State:	Zip Code:
Phone:	Email:	
A-3. APPLICANT INFORMATION (IF DIFFERENT FROM OWNER)		
Applicant Name/Organization:		
Contact Name & Title:		
Address:		
City/Town:	State:	Zip Code:
Phone:	Email:	
(i). Is the applicant submitting this application on behalf of the property owner? ☐ Yes ☐ No		
(ii). If the applicant intends to acquire the property, what is the anticipated date of closing?		
(iii). Will the property be owned by a corporate entity at the time of easement recordation? ☐ Yes ☐ No		
Note: If applicant is different from property owner, owner must submit a signed letter indicating that the applicant is authorized to submit an application on their behalf and that DHR is authorized to communicate with the applicant regarding owner's property.		
A-4. SITE/LANDSCAPE DESCRIPTION		
Briefly describe the property (e.g. topography, adjacent streets/roads, water bodies, adjacent development).		

Contact Information:

Karri Richardson
Easement Program Specialist
Karri.Richardson@dhr.virginia.gov
804-482-6094

Megan Melinat
Director, Division of Preservation Incentives
Megan.Melinat@dhr.virginia.gov
804-482-6455

Resources:

- Virginia Department of Historic Resources
www.dhr.virginia.gov
- List of properties on the VLR:
<https://www.dhr.virginia.gov/historic-registers/>
- CWSAC Civil War battlefield ratings:
<https://irma.nps.gov/DataStore/Reference/Profile/2274482>
- Revolutionary War and War of 1812 battlefield ratings:
<https://irma.nps.gov/DataStore/Reference/Profile/2274495>



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